



MATERIAL / SERVICE APPROVAL FORM

PROJECT NAME:

DEPARTMENT : DATE :

LOCATION : NO. :

1. MATERIAL / SERVICE
.....
.....
.....

2. USAGE
.....
.....

3. SUPPLIER
.....

4. TYPE / SORT
.....

5. TECHNICAL /
FEATURES
.....

6. PRICE / Rp
REMARKS
.....

7. SAMPLE ATTACHED

☐ Yes
☐ No

8. BROCHURE ATTACHED

☐ Yes
☐ No

9.DELIVERY PLAN

Date:

Proposed By

Approved By

Approval Status

Vice Principal/ Director
Date:

Executive Principal
Date:

☐ Granted
☐ Granted with comments
☐ Rejected